



St. Michael and All Angels

Cambridge Junction, Michigan

Discretionary Fund Guidelines

A. Authority of Funds

1. Provided for by Episcopal Church Canons
2. Usually administered by Clergy in Charge
3. Vestry can appoint 2 lay people if no clergy

B. Sources of Funding

1. Loose offering at a minimum of one Sunday monthly
2. Congregation can set a budgeted amount via annual meeting
3. Individuals can contribute on own
4. Fees/gifts from weddings, funerals, and baptisms

C. Difference between Mission Funds and Discretionary

Mission

1. Mission is a figure of 10% of the parish budget
2. Administered by the Mission Committee
3. Funds given to a number of local, national, and worldwide concerns
4. Generally for groups or organizations.

Discretionary

1. Discretionary funding is confidential and may include members of this community and even parish
2. Funds are delivered by check to a specific place to where a person owes such as the landlord, pharmacy or utility company
3. Small amounts in cash-usually under \$20 can be given directly to a person in emergency situations- gas money for example
4. Generally for individuals

D. Advice and guidance have been obtained from the Ministry Support Team

1. Preferred to err on the side of funds not being used properly than not giving to individuals

E. Given when no other source of assistance is readily available

1. Brooklyn Food Pantry
2. Salvation Army
3. Large request may require Church networking through organizations such as LOVE INC

Approved By the Vestry on October 11th, 2009

MLC